

MINUTES
TOWN OF GROTON
HISTORIC DISTRICT COMMISSION
JANUARY 17, 2012 - 7:00 P.M.
GROTON TOWN HALL ANNEX - COMMUNITY ROOM 2

Members Present: Nado, Vaughn, Mitchell
Staff: Quinn, Galetta

Chairman Nado called the meeting to order at 7:15 p.m.

I. PUBLIC HEARINGS

HDC 11-48 – 42 Clift Street; Kristin Vaughn, owner/applicant; Addition. PIN #261918329126 – Continued

The applicant submitted a written request to withdraw this application.

II. DISCUSSION ON ITEMS OF PUBLIC HEARING

HDC 11-48 – 42 Clift Street

Application withdrawn – no action required.

III. PRE-APPLICATION HEARINGS – None

IV. PUBLIC COMMUNICATIONS

Staff noted that the Connecticut Trust for Historic Preservation is hosting a breakfast on Friday, March 2 with Donovan Rypkema, an expert of the economic benefits of historic preservation. There is plenty of time for more HDC members to sign up and the Town will cover the cost of the breakfast.

V. APPROVAL OF THE MINUTES OF January 3, 2012

MOTION: To approve the minutes of January 3, 2012

Motion made by Mitchell, seconded by Vaughn, so voted unanimously.

VI. OLD BUSINESS – None

VII. NEW BUSINESS

Chairman Nado has discovered a section in the HDC design guidelines relative to driveways that may require clarification to avoid issues on future applications. The Commission does not want to take action until all members have had a chance to weigh-in on the matter.

The Commission discussed ways in which they can better guide applicants seeking approval for projects. They also discussed how to develop community outreach to highlight the business being transacted at their meetings.

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The Commissioners are also seeking some advice on appropriate voting procedures. Staff will discuss their questions with Town Attorney and advise the Commission.

VIII. ADJOURNMENT

Motion to adjourn at 7:48 p.m. made by Vaughn, seconded by Mitchell, so voted unanimously.

Elaine Cole, Secretary
Historic District Commission

Prepared by Lynda Galetta, Office Assistant II